

BROCKLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Bridget's Church, Brockley
at 7.00 pm on Monday 2 March 2026

20/26 Present

Cllrs Dr Julian Ridge (Vice Chair), Emma Folkes, Stephen Parsons and Andy Warren (Clerk).

21/26 Apologies for Absence

Cllrs Tessa Jarman, Mike Fishwick and District Cllr Tom Daw

22/26 Members of the Public

None

23/26 Declarations of Interest and Dispensations

JR declared interest in item 9 relating to 26/P/0084/FUL

24/26 Minutes of the previous meeting – 5 January 2026

It was agreed that the minutes of the last meeting, having been circulated previously, be taken as a true and accurate record. Proposed by MF and seconded by JR. Signed by TJ.

25/26 District Councillors Report

District Cllr Daw continues to keep an eye on the Grove Farm situation ahead of reserved the next stage of the process.

26/26 Police Report

PCSO Nick Gough reports that he has nothing specific to report this month and that crime figures remain steady.

27/26 Traffic Issues in Brockley

No further developments since last meeting.

28/26 Planning

- **Planning Applications since last meeting**

25/P/2657/FUH The Grain Barn, Midgell Farm, Chelvey Road

25/P/0084/FUH Land South of Chelvey Cottages, Chelvey Lane (JR not involved in this part of meeting)

It was resolved that there are no objections to either of these applications and no comment is required. Proposed by EF and seconded by SP.

- **Consents and refusals since last meeting**

None

- **Enforcement issues**

None

29/26 Finance

a) Receipts

11/02/2026	ALCA – Refunds	£87.50
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b) Payments

27/01/2026	Salary and Tax	£350.19
31/01/2026	Unity Bank Charges	£6.00
10/02/2026	Microsoft 365 (Refund to AAW)	£84.99
27/02/2026	Salary and Tax	£350.19
28/02/2026	Unity Bank Charges	£6.00

c) Payment for approval

Parish Council Websites set up costs £881.82.

d) Amendment to 2026/27 Budget

On review of the budget for the forthcoming year, it is apparent that, in common with other Parish Councils, there should be a small amount in the budget for “Chair’s Allowance”. It was resolved that this should be set at a nominal £25 for the forthcoming year.

It was resolved to confirm the Finance report and confirm payments, receipts, approve payment for website and amendment to Budget for 26/27. Proposed by JR and seconded by EF.

30/26 Assertion 10

All Councillors have completed relevant training (or are booked on sessions before the end of March).

Revisal of Policies: -

- a) Retention and Disposal Policy 2026
- b) Website Accessibility 2026
- c) Information and Data Protection Policy 2026
- d) Grievance and Disciplinary Policy 2026
- e) Councillor Email and Confidentiality Policy 2026
- f) IT Policy 2026
- g) Password and Device Security Policy 2026

It was resolved to adopt these policies with reviews set for July 2027.
Proposed by JR and seconded by SP.

Update of Registers: -

- h) Digital Asset Register 2026
- i) Asset Register 2026
- j) IT Inventory 2026

It was resolved that these registers are confirmed’ Proposed by JR and seconded by SP.

31/26 Grove Farm

We continue to monitor developments on the Grove Farm development ahead of the Reserved Matters phase of the application.

32/26 Consultations and Meetings

There are no current consultations.

JR is to attend Town and Parish Forum via Teams on 4 March 2026.

TJ to attend Highways Delivering Together via Teams on 18 March 2026.

33/26 CIL Monies

- **Mirror on A370 at St Nicholas Way junction.**
Site meeting now taken place with Lee Hart of NSC who is investigating options possibly using existing posts. He will be reporting back to Clerk.
- **Fingerposts**
The work to refurbish/replace fingerposts is now moving forward and should be completed over the next few weeks.

34/26 Highways, pavements, verges and footpaths

- a) General update – highways**
No issues
- b) General update – footpaths**
No issues
- c) Public transport**
NSC held a zoom session regarding amendments to bus schedules. The X1 service will be every 20 minutes in future. Information slides will be circulated to Councillors.

35/26 Open forum for the Parish Council

- **Councillor vacancy**
Dr Bryan Smith has resigned from the Parish Council after more than 50 years of service. NSC have now advertised the vacancy, and this has also been published on our website and Facebook page.
- **2026 Litter Pick**
This year's Litter Pick will take place on Saturday 28 March 2026. And Flyers and Posters will be prepared for distribution.
- **Annual Parish Meeting**
This year's Annual Parish Meeting will be held in St Bridget's Church, Chelvey on Monday 27 April. Poster and flyer will be prepared for distribution.
Clerk to arrange for these to be printed.

36/26 Next Meeting

Next meeting of the Parish Council will be on Monday 13 April at St Bridget's Church, Chelvey.
Meetings will move to St Nicholas, Brockley for the summer from our May meeting.
The meeting concluded at 20.20

Andy Warren
Clerk, Brockley Parish Council
03 March 2026

Minutes confirmed at meeting 13 April 2026, signed by Chair – copy held with originals.